



**NATIONAL HEALTH MISSION
MEGHALAYA:::SHILLONG**

No. DHS/MCH/NRHM/Appt-Advt/Pt/56/2014/4446

Dated: 19.09.2018

ADVERTISEMENT

For implementation of NHM in the State of Meghalaya, the office of the Director of Health Services (MCH&FW) Meghalaya, Shillong invites application from eligible and interested candidates for the following posts on Contract Basis as per detailed below:-

| Sl. No | Name of Post | No of Post | Remuneration | Essential Qualification/Experience | Place of Posting |
|--------|--------------------------------------|------------|------------------|---|--|
| | | | (Rs.) | | |
| 1. | State Consultant (Quality Assurance) | 1 | As per NHM norms | <ol style="list-style-type: none"> 1. MBBS /Dental/Ayush/B.Sc Nursing/ Masters in Hospital Administration/ Health Management (MHA – 2 years full time or equivalent) /Masters in Public Health with 5 years experience in field of Health/Hospital Administration. Minimum 3 years of experience in implementing NHM programmes or Health Care Industry out of which 1-2 years relevant experience in the field of quality. Training and experience of implementing a recognised quality system like NABH/ISO 9001: 2008/Six Sigma/Lean/Kaizen would be preferred. 2. Soft Skills: Excellent Computer proficiency with commonly used packages like MS Word, Excel, Power Point & Web surfing. 3. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Preference will be given to candidates who can write & speak regional languages like Khasi, Garo & Jaintia. 4. Demonstrated ability to work in a multi-disciplinary team environment as well as has experience in operationalizing health programme at State/ district/ field level with strengthening health systems at district / state level. 5. Willingness to travel to different districts/ Blocks to provide technical assistance and ability to work on different assignments simultaneously to meet the timelines for assignments. 6. Age: Up to 55 years as on last date for receiving application and having sound health to undertake extensive field visits. | Directorate of Health Services (MCH&FW), Meghalaya, Shillong |
| 2. | FMIS Coordinator | 1 | As per NHM norms | <ol style="list-style-type: none"> (a) Master in Commerce from any recognized university with a minimum of 40% pass percentage. (b) Accounting in Tally ERP package. (c) Preference would be given to candidates with prior knowledge of the CPSMS/PFMS Application of the Ministry of Finance. Candidates having at least 1 year of working experience in field level with any Centrally Sponsored Schemes/Assistance to State Plan Schemes. Candidates familiar with the NRHM MIS Reports. (d) Candidates having knowledge in Microsoft Excel and Microsoft Word Package. (e) Candidate must be fluent in English and anyone of the local language. (f) Age: Up to 55 years as on last date for receiving application and having sound health to undertake extensive field visits. | Directorate of Health Services (MCH&FW), Meghalaya, Shillong |

Get every Newborn immunized

*At birth: BCG, OPV (0 dose) || *At 1 ½ months: DPT1, OPV1 || *At 2 ½ months: DPT2, OPV2 || *At 3 ½ months: DPT3, OPV3 || *At 9 months: Measles
Conduct delivery at Govt. Hospitals for Healthy Family, Healthy Village & Healthy Nation.



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|----|--|---|------------------|--|---|
| 3. | Administrative Officer-Child Health and Immunization | 1 | As per NHM norms | <ol style="list-style-type: none"> 1. Masters/Post Graduate in Public Health/ Health Management/ (2years) Hospital Administration from reputed and recognised institutions. Minimum 3+ years of experience in implementing NHM programmes or Health Care Industry out of which 1-2 years relevant experience in Child Health /Immunization related programmes. Experience in the field of introduction of new Child Health interventions/ vaccines in the State/ District level will be desirable 2. Masters in Social Work from a reputed and recognised institutions with 5+ years in implementing NHM programmes or in Health Care Industry out of which 1-2 years relevant experience in Child Health /Immunization related programmes. Experience in the field of introduction of new Child Health interventions/ vaccines in the State/ District level will be desirable. 3. Preference will be given to candidates who have worked in Child Health Immunization programme at State level and District level. 4. Candidate having experience in public health system, and relevant government policies/ strategies, particularly in the field of Child Health and Immunization under National Health Mission or Developmental Partners or National NGO or International NGO or MNCs. 5. Soft Skills: Excellent Computer proficiency with commonly used packages like MS Word, Excel, Power Point & Web surfing. 6. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Preference will be given to candidates who can write & speak regional languages like Khasi, Garo & Jaintia. 7. Demonstrated ability to work in a multi-disciplinary team environment as well as has experience in operationalizing health programme at State/ district/ field level with strengthening health systems at district / state level. 8. Willingness to travel to different districts/ Blocks to provide technical assistance and ability to work on different assignments simultaneously to meet the timelines for assignments. 9. Age: Up to 55 years as on last date for receiving application and having sound health to undertake extensive field visits. | Directorate of Health Services (MCH&FW), Meghalaya, Shillong. |
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GENERAL INFORMATION:

1. Applicants should apply on plain paper/Standard Form with complete Biodata along with attested copies of all testimonials indicating the following information in structured manner: (1) Post applied for (2) Name (IN BLOCK LETTERS) (3) Date of Birth (4) Permanent Address (5) Address of communication (IN BLOCK LETTERS) (6) Qualification in detail (7) Two Passport size photographs (One duly attested and the other unattested) (8) SC/ST Certificate (9) Contact No, Email address (10) Experience Certificate from relevant authority (11) Signature.
2. Application complete with Bio Data should reach the office of the Director of Health Services (MCH&FW), Upper New Colony, Health Complex, Laitumkrah, Shillong-793003 on or before the 4th October 2018 up to **4.30 P.M** and no application will be entertained after the closing date. The envelope containing the application should be super scribed with the name of the post applied for.
3. Candidates will be called for written test as per recommendations of the screening committee constituted for the purpose.
4. The undersigned reserves the right to reject any/all applications without assigning any reason thereof.
5. The schedule of written test/interview for the respective post will be published in the website and in the office notice Board. All applicants are advised to visit the website or the office Notice Board accordingly. No separate individual call letter for written test/interview will be sent.
6. All relevant Certificates Testimonials etc (IN ORIGINAL) to be produced at the time of interview if shortlisted/qualified.
7. No TA/DA will be paid to the applicants for attending the interview.

Sd/-
Director of Health Services (MCH & FW)
Cum Jt. Mission Director, NHM
Meghalaya, Shillong.

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